

# Fraud Investigation Manager Job Description

---

## **Duties and Responsibilities:**

- Develop and implement strategies effective for the detection and prevention of financial crimes in an organization
- Oversee the hiring and training of fraud investigation personnel to ensure an effective unit
- Collaborate with lawyers and law enforcement agents to develop and execute plans for the resolution of a fraud case
- Conduct interviews with suspects to obtain information regarding their degree of involvement in a racket
- Gather, sort and analyze relevant documents, evidence and financial data to identify inconsistencies in an organization's records
- Utilize various accounting and data analysis tools in examining financial records and processes
- Direct and supervise the operations of an organization's fraud unit to ensure work efficiency
- Ensure team members of a fraud investigation unit maintain a high level of integrity in performing job duties
- Proffer professional recommendations to business establishments on techniques necessary for limiting risk of fraud
- Produce information useful in apprehending fraud suspects or culprits
- Appear during court hearings to testify as witnesses, they also present evidence to back up a testimony
- Conduct negotiations and facilitate the process for recovery of lost resources
- Design and implement processes effective for the prevention or minimization of fraud risks
- Maintain record of all investigative operations and results of analysis
- Conduct research and attend educational programs to update professional knowledge.

## **Fraud Investigation Manager Requirements – Skills, Knowledge, and Abilities**

- **Education and Training:** To become a fraud investigation manager, you require a Bachelor's degree in economics, accounting, or in another business related discipline. Experience in a law enforcement field is also useful in fulfilling the requirements of this role
- **Math Skills:** Fraud investigation managers employ their number crunching skills in conducting analysis of financial records to identify inconsistencies
- **Communication Skills:** Fraud investigation managers are adept at interacting with fraud investigators to establish the objectives of an investigation
- **Leadership Skills:** They are well versed in coordinating and directing the operations of fraud investigation teams to ensure the resolution of fraud cases.